

## GRAND FORKS COUNTY COMMISSION MEETING

July 21, 2020 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Pic, Falck, Rost and Engen present. Commissioners Pic, Engen and Falck participated via telephone.

Moved by Rost, seconded by Falck, to approve the minutes of the July 7, 2020 Commission meeting. Motion carried unanimously.

Moved by Engen, seconded by Falck, to approve the order of the agenda. Motion carried unanimously.

Moved by Rost, seconded by Falck, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #35673 - City of Grand Forks-Water- \$4954.44, 35674 - Engkvist Gannon- \$46, 35675 - GF Cnty Treasurer- \$10000, 35676 - Knutson Carrie- \$95.45, 35677 - Ramsey County Sheriff-Devils L- \$500, 35678 - Collection Center Inc- \$271.87, 35679 - NYS Child Support Processing Center- \$847.98, 35680 - Robert G Drummond- \$50, 35681 - Rodenburg Law Firm-Fargo- \$156.53, 35682 - United States Treasury- \$91.15, 35683 - City of Fargo- Warrant- \$500, 35684 - City of Fargo- Warrant- \$500, 35685 - IRS (941 Address)- \$535.94, 35686 - Traill County Sheriff- \$500, 35687 - 3-D Specialties- \$2874.08, 35688 - Alcohol Monitoring Systems, Inc.- \$1934.7, 35689 - Altru Clinic-Main- \$2950, 35690 - Altru Health System- \$738, 35691 - Altru Health System (978)- \$12088.93, 35692 - American Legion-GF Post 6- \$50, 35693 - Ameripride Services, Inc.- \$1040.23, 35694 - Andrus, Victoria R - \$41.89, 35695 - At & T Mobility- \$95, 35696 - Auto Glass & Aftermarket- \$515, 35697 - Butler Machinery Company- \$946.23, 35698 - C & R Laundry- \$7.5, 35699 - Cass County Sheriff- \$21, 35700 - CHS Ag Services- \$120, 35701 - Cintas- \$204.94, 35702 - City of Grand Forks-Fire Dept- \$2688.94, 35703 - City of Grand Forks-Water- \$402.04, 35704 - Community Service Program- \$2450, 35705 - Confer Miranda- \$140.88, 35706 - Dacotah Paper Co- \$1239.86, 35707 - Dakota Inc- \$882.42, 35708 - Deere Credit Inc- \$2985.58, 35709 - Diamond Cleaning Supply- \$175.28, 35710 - East Central Regional Water District- \$55, 35711 - Election Systems & Software In- \$10004.67, 35712 - Elick Funeral Home- \$4600, 35713 - Empowered Solutions LLC- \$196.8, 35714 - Engkvist Gannon- \$8.26, 35715 - Fargo Glass & Paint- \$250, 35716 - Fastenal- \$74.53, 35717 - Forum Communications- \$5912.02, 35718 - GF Welding & Machine- \$1624.59, 35719 - Glenn's Sinclair Service- \$104.82, 35720 - Goozs Emblems- \$1270, 35721 - Grafix Shoppe- \$244.3, 35722 - Greg's Lawn & Landscape- \$193.75, 35723 - Gregory J Norman Funeral Home- \$4600, 35724 - Hooker, Eli Silas- \$1320.58, 35725 - IBM- \$1169.28, 35726 - Idemia Identity & Security USA LLC- \$4619.33, 35727 - Information Systems Corporatio- \$130, 35728 - Information Technology Dept- \$5522.2, 35729 - Integrity Homecare and Counseling- \$452.95, 35730 - Interstate Power Systems Inc- \$347.19, 35731 - Interstate Towing & Recovery- \$547.13, 35732 - Johnson Controls- \$11769, 35733 - Johnson Ruth Ann- \$85, 35734 - Keller Jalissa Spanier- \$10.93, 35735 - Knain Jolaine- \$96.7, 35736 - Knight Printing- \$275.65, 35737 - Kronos- \$449.55, 35738 - Liberty Business Systems-Fargo- \$336.23, 35739 - Lipp Carlson & Assoc Ltd- \$225, 35740 - Little Falls Machine Inc- \$1130, 35741 - Little Keepers.- \$856.45, 35742 - Live Well Solutions- \$1587.6, 35743 - Loffler- \$65.68, 35744 - Long, Kateri R - \$29.33, 35745 - Lund Jacki- \$51.18, 35746 - Lutheran Social Services-Fargo 11Th St- \$402.25, 35747 - M & K Porta Potties- \$400, 35748 - Manvel Oil Coop- \$1749.82, 35749 - Marco - Mn- \$13333.14, 35750 - Marco -Tx- \$774.26, 35751 - Marco Technologies LLC- \$875.36, 35752 - McKesson Medical Surgical- \$69.27, 35753 - Menards- \$91.59, 35754 - Midcontinent Communications- \$4413.69, 35755 - Mutch Oil Company- \$158.4, 35756 - Myles Kami Jo- \$133.98, 35757 - Napa Auto Parts- \$60.28, 35758 - National Muffler and Auto Service- \$44, 35759 - ND Assoc of Counties (NDACO)- \$126, 35760 - ND DHS Finance Dept- \$4002, 35761 - ND One Call Inc- \$0.65, 35762 - ND State Radio Communications- \$2400, 35763 - ND State Tax Commissioner- \$626.46, 35764 - Nelson International- \$51.73, 35765 - Ness Press Inc.- \$26, 35766 - Nodak Electric Coop- \$103, 35767 - Northern Plumbing Supply- \$858.58, 35768 - NW University Center For Public Safety- \$3000, 35769 - Nygaard-Koplin Dawn- \$435.85, 35770 - O'Reilly Auto Parts- \$71.98, 35771 - Obregon Elizabeth A- \$244.96, 35772 - Office Depot- \$104.97,

35773 - Olson, Sonja S - \$90.28, 35774 - Plummer Nicole- \$771.08, 35775 - Polk County Sheriff- \$75.16, 35776 - Praxair- \$257.34, 35777 - PS Door Services- \$850.28, 35778 - Quadient Leasing USA, Inc- \$185.85, 35779 - RDO Truck Center- \$23.64, 35780 - RDO Trust Account #80-5800- \$1701.82, 35781 - Reliance Inmate Systems- \$6000, 35782 - Rivards Turf & Forage- \$79.37, 35783 - Sam's Clubmc/SynCb- \$77.81, 35784 - Schmidt & Associates- \$35, 35785 - Skip's Petroleum- \$133.05, 35786 - Staples Business Credit- \$259.64, 35787 - Steamatic- \$746, 35788 - Suedel Amy- \$54.05, 35789 - Tents & Events Rentall- \$5520.99, 35790 - The Garden Hut Inc- \$68, 35791 - The Glass Shop, Inc- \$2592.28, 35792 - Thomson West- \$1725.51, 35793 - Titan Machinery-GF- \$1234.94, 35794 - Truenorth Steel- \$5197.2, 35795 - Truhome Property Solutions- \$250, 35796 - US Postmaster-Grand Forks- \$148, 35797 - USPS-Poc- \$1500, 35798 - Valley Dairy- \$103.99, 35799 - Verizon Wireless- \$287.25, 35800 - Waste Management of Wi-Mn- \$2098.48, 35801 - Wilbur Ellis Company- \$15722, ACH payments to - Acme Electric/Tool Crib of Nor- \$437, - All Embracing Home Care LLC- \$335.52, - American Horticultural Society- \$35, - Amundson Funeral Home- \$2300, - Batteries Plus Bulbs- \$16.65, - Batteries Plus Bulbs- \$278.95, - Batteries Plus Bulbs- \$278.95, - Bell Insurance Services LLC- \$24095, - Benefit Extras Inc- \$1167.25, - Border States Electric Supply- \$408.62, - Border States Electric Supply- \$97.38, - Border States Electric Supply- \$362.4, - Border States Electric Supply- \$736.68, - Business Essentials- \$29.97, - Business Essentials- \$18.14, - Business Essentials- \$16.07, - Business Essentials- \$42.32, - C L Linfoot Company- \$373.65, - Charm-Tex- \$2422.5, - Charm-Tex- \$1295.6, - Civic Research Institute Inc- \$179.95, - Cole Paper Inc.- \$747, - Cole Paper Inc.- \$2308.91, - Cole Paper Inc.- \$479.58, - Cole Paper Inc.- \$521.37, - Comfort Keepers- \$230.67, - Dakota Business Solutions- \$211.99, - Dennie's Delivery Inc- \$140.6, - Dennie's Delivery Inc- \$100, - Docu Shred Inc- \$40.45, - Docu Shred Inc- \$40.55, - Embrace Pharmacy Inc.- \$11.86, - Embrace Pharmacy Inc.- \$4964.85, - Farmers Oil Co- \$2910, - Farmers Oil Co- \$1390, - Galls An Aramark Company- \$20.99, - Galls An Aramark Company- \$204.65, - Global Safety Network- \$35, - Global Safety Network- \$35, - Global Safety Network- \$148, - Greater GF Fair & Exhibition- \$387.08, - Home Care Companions- \$181.74, - Home of Economy- \$125.97, - Home of Economy- \$35.91, - ICS Inc- \$150786, - North Dakota Eye Clinic- \$69, - Northwest Tire Inc- \$79.48, - Northwest Tire Inc- \$149.5, - Noss Sewing & Alterations- \$9, - Peru- \$2214, - Phoenix Supply- \$804.62, - Phoenix Supply- \$5355.2, - Phoenix Supply- \$608.7, - Rydell Chevrolet- \$76.26, - Rydell Chevrolet- \$58.9, - Rydell Chevrolet- \$34.95, - Rydell Chevrolet- \$68.3, - Safe Kids- \$100, - Stones Mobile Radio Inc- \$714.23, - Summit Food Services LLC- \$6897.11, - Summit Food Services LLC- \$7178.93, - Summit Food Services LLC- \$7165.06, - Toshiba Business Solutions- \$26.55, - Tri Steel Mfrg Company- \$1092.42, - Vaaler Insurance Inc- \$50, - VM Findley Consulting LLC- \$8000, - Xcel Energy - Mpls- \$824.04; employee status changes for Wayne Riendeau, Tom Durkin, James Beaver, Brent Ellingson, Tim Overby, Kane Turney, Robin Johansen, Kashondre Duff, Ashley Black, Ryan Hutton and Jayson Kevin Lee; overtime; June financial report and bond for check reissue. Motion carried unanimously.

Brad Gerken, Grand Sky Construction Company, addressed the board.

Moved by Falck, seconded by Engen, to award the bid for the Utility Extension Project to RJ Zavoral & Sons Inc. for \$410,910.93. To be paid from the 2019 Enhanced Use Lease Session Funds. Motion carried unanimously.

Debbie Swanson, Public Health Director, gave a COVID-19 update.

Kari Goelz, Emergency Manager, addressed the board.

Moved by Pic, seconded by Falck, to amend the 2021 Emergency Management budget by \$13,000 for the County's 50% share of software maintenance, to be offset with cash carryforward. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Rost, seconded by Pic, to conduct the 2020 General Election by mail and designate the Alerus Center as the polling site to be open on Election Day, according to NDCC 16.1-11.1-01. Motion carried unanimously.

Tom Ford, Director of Administration, addressed the board.

Moved by Rost, seconded by Falck, to accept the bid from Greg's Lawn Care & Landscape for snow removal for the 2020/2021 season for the scope of work as advertised. Motion carried unanimously.

Moved by Pic, seconded by Rost, to reclassify the Buildings and Grounds Coordinator position from a grade 12 to a Buildings and Grounds Manager position, grade 14, effective August 1, 2020. The 2021 Building and Grounds budget salary line item will be increased by \$2,621, to be offset with cash carryforward. Motion carried unanimously.

Bill Gerszewski, Buildings and Grounds, addressed the board.

Moved by Falck, seconded by Pic, to approve the quote from Border States for a breaker for \$1,763.47 plus freight, to be paid from Capital Improvements. Motion carried unanimously.

Moved by Pic, seconded by Rost, to recess for a closed executive session, pursuant to NDCC 44-04-19.1 and 44-04-19.2 for attorney consultation regarding the negotiation strategy pertaining to the Northwood Bridge potential litigation. Motion carried unanimously. It was 4:59pm.

Moved by Engen, seconded by Rost, to adjourn the executive session and reconvene the regular meeting. Motion carried. It was 5:21pm.

Moved by Falck, seconded by Pic, to reject the offer by Traynor Law Firm and direct the State's Attorney to continue negotiations on the Northwood Bridge. Motion carried unanimously.

Haley Wamstad, State's Attorney, addressed the board.

Moved by Falck, seconded by Pic, to reclassify a vacant File Technician position, grade 5 to a Legal Secretary II position, grade 8 in the State's Attorney's Office. Motion carried unanimously.

Motion by Rost, seconded by Pic, to adjourn. Motion carried unanimously. The meeting adjourned at 5:35pm. The next meeting will be held on August 4, 2020 at 4:00pm.

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Diane K. Knauf, Chair  
Grand Forks County Commission

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Debbie Nelson, County Auditor